**PRAKTIKAFTALE**

**EGU – Turisme, Kultur og Fritid**

*indgået i henhold til § 18 stk. 2, i lov om forberedende grunduddannelse*

Praktikaftalen skal være godkendt af kommunen inden praktikopholdets begyndelse

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| |  |  |  |  | | --- | --- | --- | --- | | **1.** **Virksomhed** | | | | | Virksomhedens navn og adresse (iht. CVR-registrering) | CVR-nr. | | | |  |  | | | |  | Telefonnr. | | E-mailadresse | |  |  | |  | |  | Arbejdsstedets beliggenhed, hvis det ikke er sammenfaldende med firmaets | | | |  |  | | | |  |  | | | |  |  | | | | Kontaktperson navn |  | | | | Kontaktperson telefonnummer |  | | | | **2.** **Elev** | | | | | Fulde navn | | | Personnummer | |  | | |  | | Adresse | | | Telefonnummer | |  | | |  | | Postnummer og postdistrikt | | | E-mailadresse | | **3.** **Uddannelsen** | | | | | Aftalen påbegyndes dato | Aftalen afsluttes dato | | | |  |  | | | | Praktikperiodens mål (Der henvises til forløbsplanen, der vedlægges) | | Bilag vedlagt | | |  | |  | | |  | |  | | |  | |  | | | Arbejdsområde og -funktioner – se fagbilaget nedenfor | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |
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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **4.** **Arbejdstid og løn** | | | | | | | | | | | | | | | | Følgende kollektive overenskomst eller aftale er gældende for ansættelsesforholdet, jf. fgu-lovens § 18, stk. 5: | | | | | | | | | | | | | | Arbejdstid: Timer pr. uge | |  | | | | | | | | | | | | | |  | | Lønnen er ved praktikuddannelsens begyndelse aftalt som | | | | | | | | | | | | Lønudbetalingsdag | | Startløn, kr. | |  | Timeløn |  | Ugeløn | | | | |  | Månedsløn | | |  | |  | | Der ydes løn under ferie | | | | | | | | | Der udbetales feriegodtgørelse efter ferieloven/ -aftale med xx pct. af lønnen | | | | | | |  | Nej |  | Ja | | | | | |  | Nej | | |  | Ja | | **5.** **Prøvetid og ophævelse** | | | | | | | | | | | | | | | | De første 3 måneder i virksomheden er prøvetid, hvis praktikaftalen varer 6 måneder eller mere. Ellers er prøvetiden | | | | | | | | | | | | | | | |  | 2 måneder | | | |  | | 1 måned | | | | | | | | | Obs.: Skoleophold medregnes ikke i prøvetiden.  I prøvetiden kan arbejdsgiveren eller eleven opsige aftalen uden angivelse af grund.  Efter prøvetidens udløb kan aftalen ikke opsiges af en part.  Aftalen kan ophæves af en part, hvis den anden part væsentligt misligholder aftalen, eller en væsentlig forudsætning for aftalen er bristet. Hvis parterne aftaler ændringer i eller ophør af aftalen, skal dette godkendes af tilrettelæggeren. | | | | | | | | | | | | | | | | **6.** **Parternes underskrift (Aftalen er indgået efter lov om forberedende grunduddannelse)** | | | | | | | | | | | | | | | | Virksomheden er bekendt med muligheden for at oprette en uddannelsesaftale i henhold til lov om erhvervsuddannelser | | | | | | | | | | | | | | | |  | | Nej | |  | | Ja | | | | | | | | | | Virksomhed/ arbejdsgiver: Dato og underskrift | | | | | | | | | | | Elev: Dato og underskrift | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | | **Hvis eleven er under 18 år:** | | | | | | | | | | | | | | | | Praktikaftalen skal medunderskrives af forældremyndighedens indehaver(e). Hvis kun en af forældrene underskriver aftalen, indestår vedkommende for at være eneindehaver af forældremyndigheden. | | | | | | | | | | | | | | | | Forældremyndighedsindehaver: Dato og underskrift | | | | | | | | | | | Forældremyndighedsindehaver: Dato og underskrift | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | |

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| |  |  | | --- | --- | | **7.** **Forbeholdt kommunen/ tilrettelæggeren (godkendelsespåtegning, jf. FGU-lovens § 18, stk. 2)** | | | Denne praktikaftale indgår som led i uddannelsesplan aftalt mellem elev og <virksomhed >. | Aftaledato | |  |  | | Eventuelt supplerende påtegning | | |  | | |  | | | Tilrettelæggers navn, adresse, telefonnr. og e-mailadresse | Kontaktperson | |  |  | |  | Dato og underskrift | |  |  | |  |  | |

BILAG 1:

**Turisme, Kultur og Fritid**

Det faglige tema omfatter elementer fra beskæftigelsesområder, der relaterer til event, oplevelse, entreprenørskab, kunst og kultur.

Der arbejdes med et eksemplarisk bredt fagligt område inden for det faglige tema med kreative processer, opbygning, pleje og udvidelse af netværk og med kulturproduktionens forskellige elementer: idégenerering, research, planlægning, markedsføring/PR, produktion, afvikling, servicering og nedlukning/evaluering.

Praktikanten kan i praktikken have mulighed for at opnå:

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| Viden: | • kulturproduktion, oplevelse og kreative processer  • arbejdsopgaver, der relaterer til projektforløbets forskellige elementer/dele  • materialer, redskaber og værktøjs egenskaber og anvendelse  • fagsprog, der hører til produktionen  • relevant netværk til understøttelse af produktionen inden for fagområdet  • sikkerhedsforanstaltninger i produktionen  • normer og kulturer inden for fagområdet  • kvalitetskrav og standarder i forhold til den konkrete produktion  • uddannelses- og beskæftigelsesmuligheder inden for fagområdet. |
| Færdigheder: | • anvende materialer til kulturelle produktioner og serviceydelser  • anvende redskaber, værktøj og maskiner  • anvende relevant fagsprog  • anvende netværk til produktion inden for fagområdet  • udføre forskellige opgaver, der relaterer til projektforløbets elementer/dele  • udføre forskellige opgaver i samarbejde med andre  • overholde sikkerhedskrav og korrekt udførelse af arbejdet |
| Kompetencer: | • planlægge og gennemføre produktion inden for turisme, kultur og fritid  • forstå kulturproduktioners forskellige arbejdsprocesser herunder kreative processer  • gennemføre arbejdsopgaver og projektforløb alene eller i samarbejde med andre  • kvalitetssikre proces og produkt  • tage miljømæssige og bæredygtige hensyn  • opbygge, pleje og udvide relevant netværk  • tage medansvar for samarbejde og trivsel i gruppen/på arbejdspladsen  • bidrage til valg af produktion med henblik på at opbygge ejerskab og motivation samt evne til at træffe valg  • søge praktikplads eller beskæftigelse målrettet den ønskede branche. |

For flere fagbilag henvises til: <https://emu.dk/fgu>