**PRAKTIKAFTALE**

**EGU – Byg, Anlæg og Bolig**

*indgået i henhold til § 18 stk. 2, i lov om forberedende grunduddannelse*

Praktikaftalen skal være godkendt af kommunen inden praktikopholdets begyndelse

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| |  |  |  |  | | --- | --- | --- | --- | | **1.** **Virksomhed** | | | | | Virksomhedens navn og adresse (iht. CVR-registrering) | CVR-nr. | | | |  |  | | | |  | Telefonnr. | | E-mailadresse | |  |  | |  | |  | Arbejdsstedets beliggenhed, hvis det ikke er sammenfaldende med firmaets | | | |  |  | | | |  |  | | | |  |  | | | | Kontaktperson navn |  | | | | Kontaktperson telefonnummer |  | | | | **2.** **Elev** | | | | | Fulde navn | | | Personnummer | |  | | |  | | Adresse | | | Telefonnummer | |  | | |  | | Postnummer og postdistrikt | | | E-mailadresse | | **3.** **Uddannelsen** | | | | | Aftalen påbegyndes dato | Aftalen afsluttes dato | | | |  |  | | | | Praktikperiodens mål (Der henvises til forløbsplanen, der vedlægges) | | Bilag vedlagt | | |  | |  | | |  | |  | | |  | |  | | | Arbejdsområde og -funktioner – se fagbilaget nedenfor | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |
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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **4.** **Arbejdstid og løn** | | | | | | | | | | | | | | | | Følgende kollektive overenskomst eller aftale er gældende for ansættelsesforholdet, jf. fgu-lovens § 18, stk. 5: | | | | | | | | | | | | | | Arbejdstid: Timer pr. uge | |  | | | | | | | | | | | | | |  | | Lønnen er ved praktikuddannelsens begyndelse aftalt som | | | | | | | | | | | | Lønudbetalingsdag | | Startløn, kr. | |  | Timeløn |  | Ugeløn | | | | |  | Månedsløn | | |  | |  | | Der ydes løn under ferie | | | | | | | | | Der udbetales feriegodtgørelse efter ferieloven/ -aftale med xx pct. af lønnen | | | | | | |  | Nej |  | Ja | | | | | |  | Nej | | |  | Ja | | **5.** **Prøvetid og ophævelse** | | | | | | | | | | | | | | | | De første 3 måneder i virksomheden er prøvetid, hvis praktikaftalen varer 6 måneder eller mere. Ellers er prøvetiden | | | | | | | | | | | | | | | |  | 2 måneder | | | |  | | 1 måned | | | | | | | | | Obs.: Skoleophold medregnes ikke i prøvetiden.  I prøvetiden kan arbejdsgiveren eller eleven opsige aftalen uden angivelse af grund.  Efter prøvetidens udløb kan aftalen ikke opsiges af en part.  Aftalen kan ophæves af en part, hvis den anden part væsentligt misligholder aftalen, eller en væsentlig forudsætning for aftalen er bristet. Hvis parterne aftaler ændringer i eller ophør af aftalen, skal dette godkendes af tilrettelæggeren. | | | | | | | | | | | | | | | | **6.** **Parternes underskrift (Aftalen er indgået efter lov om forberedende grunduddannelse)** | | | | | | | | | | | | | | | | Virksomheden er bekendt med muligheden for at oprette en uddannelsesaftale i henhold til lov om erhvervsuddannelser | | | | | | | | | | | | | | | |  | | Nej | |  | | Ja | | | | | | | | | | Virksomhed/ arbejdsgiver: Dato og underskrift | | | | | | | | | | | Elev: Dato og underskrift | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | | **Hvis eleven er under 18 år:** | | | | | | | | | | | | | | | | Praktikaftalen skal medunderskrives af forældremyndighedens indehaver(e). Hvis kun en af forældrene underskriver aftalen, indestår vedkommende for at være eneindehaver af forældremyndigheden. | | | | | | | | | | | | | | | | Forældremyndighedsindehaver: Dato og underskrift | | | | | | | | | | | Forældremyndighedsindehaver: Dato og underskrift | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | |  | | | | | | | | | | |  | | | | |

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| |  |  | | --- | --- | | **7.** **Forbeholdt kommunen/ tilrettelæggeren (godkendelsespåtegning, jf. FGU-lovens § 18, stk. 2)** | | | Denne praktikaftale indgår som led i uddannelsesplan aftalt mellem elev og <virksomhed >. | Aftaledato | |  |  | | Eventuelt supplerende påtegning | | |  | | |  | | | Tilrettelæggers navn, adresse, telefonnr. og e-mailadresse | Kontaktperson | |  |  | |  | Dato og underskrift | |  |  | |  |  | |

BILAG 1:

**Byg, Anlæg og Bolig**

Det faglige tema omfatter elementer fra beskæftigelsesområder, som relaterer til bygge- og anlægsfagene samt maritime håndværksfag.

Der arbejdes med et afgrænset fagligt område inden for det faglige tema med fremstilling, produktion og service inden for det maritime område, byggeri, anlæg, ejendomsservice og dertil beslægtede fagområder.

Praktikanten kan i praktikken have mulighed for at opnå:

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| Viden: | • værktøjer og materialers egenskaber og anvendelse  • fagsproget, der hører til produktionen inden for det relevante beskæftigelsesområde  • vigtigheden om brugen af personlige værnemidler  • ergonomi  • sikkerhedsforanstaltninger i produktionen og ved brug af maskiner og værktøj • normer og kulturer inden for fagområdet  • kvalitetskrav og standarder i forhold til den konkrete produktion  • uddannelses- og beskæftigelsesmuligheder inden for fagområdet  • arbejdsmiljørepræsentantens opgaver og kompetencer. |
| Færdigheder: | • anvendelse og valg af materialer til bygge-, anlægs-, service- og produktionsopgaver  • anvendelse og valg af håndværktøjer og maskiner  • udførelse af lettere bygge-, anlægs-, service- og produktionsopgaver  • forståelse i sikkerhedsmæssig korrekt brug af de mest almindelige værktøjer og maskiner  • tegningsforståelse, udregning af målestok m.m  • overholdelse af sikkerhedskrav, brug af personlige værnemidler og ergonomisk korrekt udførelse af arbejdet  • at kunne udføre et sikkerhedstjek af de ved arbejdsopgaven anvendte værktøjer og maskiner  • anvendelse af relevant fagsprog i den faglige kommunikation. |
| Kompetencer: | • planlægge og producere på et værksted eller anden lokation  • forstå processer og planlægge i forhold til en stillet opgave  • udføre egenkontrol  • gennemføre arbejdsopgaver selvstændigt eller i samarbejde med andre  • kvalitetssikre proces og produkt  • sikre miljømæssige hensyn, herunder affaldshåndtering, kildesortering og korrekt bortskaffelse af affald og kemikalier  • vurdere og udføre en sikkerhedsmæssig forsvarlig udførelse og indretning af arbejdsstedet  • tage medansvar for samarbejde, sikkerhed og trivsel på arbejdspladsen  • evne at løse en konflikt med relevant modpart på en hensigtsmæssig måde  • evne at tage lederskab eller følgeskab i produktionssammenhænge  • søge praktikplads eller beskæftigelse målrettet den ønskede branche. |

For flere fagbilag henvises til: <https://emu.dk/fgu>